

**GLEN RIDGE PUBLIC SCHOOLS
GLEN RIDGE BOARD OF EDUCATION
March 5, 2024**

CALL TO ORDER

Live Stream available on our YouTube Channel:

<https://www.youtube.com/channel/UCFtucuG39Q22YSmAWLV9zzQ>

5:30 pm - Executive Session

7:00 pm - Public Session

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL

Ms. Akinwande

Mr. Bonnett

Mr. Campbell

Mr. Dehnad

Ms. Gottlieb

Ms. Graham

Ms. O'Neil

Dr. Yaros-Ramos

Ms. Ginsburg

STATEMENT OF PUBLIC MEETING NOTICE

This is a regular meeting of the Glen Ridge Board of Education. Adequate notice of this meeting location and time has been provided in that this Board notified the Glen Ridge Paper on February 28, 2024 and the Star Ledger on February 27, 2024. Said notice was published in the Star Ledger on March 1, 2024 and the Glen Ridge Paper on March 7, 2024. The date, time, and location of this meeting were also emailed to all recipients of the annual schedule of the Board's meetings.

Dirk Phillips, Superintendent

Barbara Murphy, Business Administrator/Board Secretary

5:30 pm EXECUTIVE SESSION

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations, confidential pupil matters, and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the minutes of this meeting be sealed until the matter is resolved.

Adjourn to closed session

7:00 pm PUBLIC SESSION

WRITTEN COMMUNICATIONS

Written communications for a specific board meeting must be received by Business Administrator Ms. Barbara Murphy bmurphy@glenridge.org by 10 am on the morning before the meeting. Communications received after the deadline will be reported out at the next scheduled board meeting.

PRESIDENT'S REPORT

- Superintendent Search Update

SUPERINTENDENT'S REPORT

- Governors' Teachers of the Year Recognition
- 2024-2025 Tentative Budget proposal (B. Murphy, School Business Administrator)
- District Update

PUBLIC COMMENTS (Agenda Items)

During the course of the board meeting, the Board of Education offers members of the public an opportunity to address issues regarding the operation of the Glen Ridge Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and residency and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

COMMITTEE REPORTS (First meeting of the month only)

Curriculum Committee
Personnel and Policy Committee
Negotiations Committee
Finance and Facilities Committee
Communications Committee

LIAISON REPORTS (First meeting of the month only)

Glen Ridge Board of Education Student Representative
Home & School Associations
Glen Ridge Association for Special Education (GRASE)
Glen Ridge Diversity and Inclusion Association (GRDIA)
Glen Ridge Educational Foundation (GREF)
Glen Ridge Athletic Association (GRAA)
Glen Ridge Visual Art Association (GRVAA)
Gas Lamp Players

BOARD GOALS (Quarterly)

MINUTES

M-1 Board of Education Minutes

Approve the Glen Ridge Board of Education minutes of the following meetings:
February 13, 2024 Executive Session and Regular Meeting

ADMINISTRATION

A-1 Reapproval of February 13, 2024 Board Meeting

Whereas, the National Weather Service issued a winter storm warning from midnight on February 12, 2024, through 6 p.m. on February 13, 2024; and

Whereas, all Glen Ridge Public Schools were closed on February 13, 2024, due to snow; and

Whereas, on December 8, 2023, adequate notice of a board of education meeting, noting the location of the meeting at Glen Ridge High School (Media Center), was provided to the Glen Ridge Paper and the Star Ledger; and

Whereas, on February 12, 2024, in response to the National Weather Service's winter storm warning through the evening of February 13, 2024, and due to concerns for the safety of all individuals, the Glen Ridge Board of Education moved the board meeting scheduled for February 13, 2024 (6:00 p.m., Executive Session and 7:00 p.m., Public Session) to a virtual platform, which would enable the full public meeting to be virtually attended by all members of the board, as well as all members of the public wishing to observe and participate in the board meeting; and

Whereas, on February 12, 2024, notice of this move was posted on the main entrance door of Glen Ridge High School; a notice was placed on the homepage of the Glen Ridge School District website; and an email message was sent through the District's and Town's email distribution.

Now therefore, be it resolved that upon the recommendation of the Superintendent, all resolutions that appeared on the February 13, 2024, Glen Ridge Board of Education Meeting Agenda and Addendum, including M-1, P-1 through P-11, C-1, and B1 through 7, shall be moved for approval.

A-2 Investigation of Harassment, Intimidation, and Bullying (HIB)

Be it resolved that the Board of Education accepts the recommendation of the Superintendent of Schools on the investigation of Harassment, Intimidation, and Bullying (HIB) Report 259151 RAS and finds that HIB was not substantiated.

PERSONNEL**P-1 Resignations/Retirements**

Upon the recommendation of the Superintendent, accept, with regret, the following:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Resignation or Retirement</u>	<u>Effective Date</u>
Alasandra Russo-Martino	School Psychologist	RAS	Resignation	6/18/24
Paula Ely	Teacher	RAS	Retirement	6/30/24
Kathleen Ciccone	Admin Assistant	FAS	Retirement	6/30/24

P-2 6th Period Assignments 2023-2024

Upon the recommendation of the Superintendent, move to approve the 6th Period assignments for the 2023-2024 school year:

<u>Name</u>	<u>School</u>	<u>Amount</u>	<u>Effective</u>
Jason Morales	GRHS	\$6,414 prorated	1/26/24-4/5/24
Erin Chamberlain	GRHS	\$6,414 prorated	2/26/24-6/18/24

P-3 Extra Duty Assignments

Upon the recommendation of the Superintendent, move to approve the Extra Duty assignments for the 2023-2024 school year:

<u>Name</u>	<u>School</u>	<u>Amount</u>	<u>Effective</u>
Jason Morales	GRHS	\$3,207 prorated	1/26/24-4/5/24
Shana Caulfield	GRHS	\$3,207 prorated	1/26/24-4/5/24

P-4 Overnight Chaperones

Upon the recommendation of the Superintendent, move to approve the following list of overnight chaperones for \$175/night:

<u>Name</u>	<u>Date</u>	<u>Trip</u>	<u># of Nights</u>
Kevin George	2/22/24-2/25/24	Model UN to Philadelphia	3 nights
Caitlin Reilly	2/22/24-2/25/24	Model UN to Philadelphia	3 nights
Darren Gage	6/1/24-6/4/24	New Orleans, LA	3 nights
Greg Pavliv	6/1/24-6/4/24	New Orleans, LA	3 nights
Kimberly Burja	6/1/24-6/4/24	New Orleans, LA	3 nights

P-5 Leaves

Upon the recommendation of the Superintendent, move to approve the unpaid intermittent leave of absence under New Jersey Family Leave Act (NJFLA) and Federal Family and Medical Leave Act (FMLA) for employee #6352 starting February 23, 2024. Dates to be determined.

P-6 Evening Chaperones for the 2023-2024 School Year

Upon the recommendation of the Superintendent, move to approve the following staff to chaperones at the Lunar New Year event on February 21, 2024 at a rate of \$50:

<u>Name</u>
Yan Wang
Alex Hsieh
Corina Drozdowski

P-7 Event Workers

Upon recommendation of the Superintendent, move to approve the following staff as athletic event workers for the 2023-2024 school year with remuneration set as follows:

Ticket Sales - \$60.00/event

Clock/Varsity -\$65.00/event

Clock/JV- \$45.00/event

Site Supervision - \$60.00/event

Announcer - \$75.00/event

Ryan Liddy

CURRICULUM**C-1 Field Trips**

Upon the recommendation of the Superintendent, move to approve the following field trips:

Students	Field Trip	Location	Date(s)	Exhibit
a. High School Band	University of Louisiana	New Orleans, LA	6/1/24 - 6/4/24	C-1.a
b. Computer Science Students	Princeton University	Princeton, NJ	3/9/24	C-1.b
x. Kindergarten students at LAS	Essex County Environmental Center	West Orange, NJ	5/14/24	C-1.c

C-2 Cooperative Sports

Upon the recommendation of the Superintendent, approve the continuation of the cooperative sports program in ice hockey between the Glen Ridge Board of Education and the Verona Board of Education for the 2024-2025 and 2025-2026 school years.

BUSINESS**B-1 2024-2025 Tentative School Year Budget**

Upon the recommendation of the Superintendent, move to approve the following resolution:

Adopt the Tentative Budget

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2024-25 Total Expenditures	39,778,451	396,581	1,919,635	42,094,667
Less: Anticipated Revenues	<u>5,626,761</u>	<u>396,581</u>	<u>297,446</u>	<u>6,320,788</u>
Taxes to be Raised	34,151,690	0	1,622,189	35,773,879

And, to advertise said tentative budget in the Star-Ledger in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND a public hearing on the budget for the 2024-2025 school year will be held at the Glen Ridge High School Media Center on April 30, 2024 at 7 pm.

BE IT RESOLVED that the Board of Education includes in the final budget the adjustment for banked cap in the amount of \$81,320. The additional funds will be used to pay for the additional increases in health benefit premiums.

Maximum Travel

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$91,840 for the 2024-2025 school year. The maximum travel expenditure amount for the 2023-2024 school year is \$92,395, of which, \$13,233 has been spent and \$4,804 is encumbered to date.

Travel and Related Expense Reimbursement

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular business travel only, an annual school year threshold of \$195 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$91,840 for all staff and board members for the 2024-2025 school year.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

Maximum Professional Services

WHEREAS, N.J.A.C. 6A:23A:5.2(a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations:

Legal	\$157,819
Auditing	\$52,875
Architectural Services	\$10,000
Other Purchased Services-Admin	\$36,356
Repair Services	\$406,433
Professional Development	\$38,195

WHEREAS, the Administration needs to notice the board if there arises a need to exceed said maximums upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

BE IT RESOLVED, that the Glen Ridge School District Board of Education, in the County of Essex, New Jersey establishes maximums for professional services in the areas listed above at a level of 130% of the amounts listed for the 2024-2025 school year.

Capital Reserve

Capital Reserve Account Withdrawal: \$162,673

BE IT RESOLVED that the Board of Education includes in the budget a capital reserve withdrawal in the amount of \$162,673 for:

Wifi Upgrades	\$84,934
Door Access Control System Upgrades	\$77,739

BE IT FURTHER RESOLVED that the Glen Ridge Board of Education approves the following equipment, capital outlay and capital projects for the 2024-2025 school year:

Promethean Boards	\$72,000
New Playground Equipment-LAS	\$40,000
Flooring- Main Hallway-FAS	\$33,000
Main Office Copier Replacement-HS	\$21,468
Library Copier Replacement-HS	\$9,779
Refrigerator/Freezer Repairs-HS	\$47,856
Stairwell treads/risers/landings-HS	\$19,000
Chain Link Fence at Dumpster-HS	\$9,573
Classroom Flooring-RAS	\$14,379
7 Security Video Monitors for Cameras	\$22,500
Assessment for Debt Service on SDA funding	\$24,241
Interest Deposit to Capital Reserve	\$1,000

B-2 Donations

Upon the recommendation of the Superintendent, accept, with thanks, the following generous donations:

Donor	Item(s)	Value	Installation Included?	Exhibit
a. Essex County Office of Emergency Management	Lysol, nitrile gloves, and hand sanitizer	Approx. \$1,550.00	n/a	B-2.a

B-3 Special Education Medicaid Initiative (SEMI) Waiver

Upon the recommendation of the Superintendent, move to approve the submission of a waiver for the requirement to maximize Special Education Medicaid Initiative (SEMI) participation for the 2024-2025 school year.

B-4 Tuition Rates for the 2024-2025 School Year

Upon the recommendation of the Superintendent, move to approve the tuition rates for the 2024-2025 school year as listed below:

Pre-K – Resident*	
½ Day (until 12:30)	\$7,130
Full Day	\$10,186
Pre-K – Non-Resident	
½ Day (until 12:30)	\$10,654
Full Day	\$15,220
Preschool Disabled - Non-Resident	\$12,146
Autism Program	\$33,787
Learning/Language Disability	\$33,988
Kindergarten	\$15,220
Grades 1 through 5	\$15,236
Grades 6 through 8	\$16,635
Grades 9 through 12	\$18,194
HS Activity Fee	\$300
Family Cap	\$550

*A 10% discount will be applied to the second Pre-K child and each additional child's tuition during the same school year (e.g. twins, triplets).

B-5 Joint Transportation Contract

Upon recommendation of the Superintendent, move to approve a Joint Transportation Contract with Montclair Board of Education to transport student 26185 to/from Essex County Schools of Technology, West Caldwell, NJ at a cost of \$697.50 for the 2023-2024 school year beginning February 5, 2024 through June 19, 2024 for a total of 85 days.

B-6 Workshops/Conferences

Upon the recommendation of the Superintendent, move to approve the workshop(s)/conference(s) for the following staff:

Staff Member/Position	Workshop/Conference	Date(s)	Location	Cost
a. Stephanie Pollak, Teacher	AP Psychology Summer Institute	6/24/24-6/27/24	Virtual	\$699.99

B-7 Financial Reports

Upon the recommendation of the Superintendent, move to approve the following financial reports as recommended by the Finance Committee:

- a. Approve the Bills and Claims as per attached list, in the amount of **\$454,655.30** and further move that the following bills drawn on the current account in the total amount of **\$2,528,420.19** for Payroll, and materials received and/or services rendered, having been duly audited by the Business Administrator and submitted to the Board, be ratified by the Board.
- b. Approval of the Open Purchase Order Report, as per attached, in the amount of **\$63,354.97** for the 2023-2024 school year.

PUBLIC COMMENT**ADJOURNMENT**